

Greenfield Toastmasters Club #3326 **November 22, 2011**
Actual Roles and Meeting Minutes

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| Wordmaster | Catherine Smith |
| Toastmaster | Meg Claxton |
| First Speaker | John LaBore |
| Second Speaker | Steve Moore |
| Timer Report for Prepared Speeches | Chris Lytle |
| 1 nd Evaluator | Paul Pottle |
| 2 nd Evaluator | Ron Creech |
| Table Topics Master | Derek Trimmer |
| Odd-numbered Table Topic Evaluator | Paul Pottle |
| Even-numbered Table Topic Evaluator | Chris Morton |
| General Evaluator | John LaBore |
| Closing Quote | Josh Horstman |

Members present at meeting: Horstman, Claxton, Pottle, C. Smith, LaBore, Trimmer, Morton, Creech, Ivers, Moore, Lytle. Visiting the club meeting was Greg Cross of the company "Cross Creative".

Business:

Catherine Smith pointed out a couple of mistakes on the CL manual requirements summary sheet and noted the corrections that were needed.

Meg Claxton noted upcoming training opportunities for members.

John LaBore commended members Paul Pottle, Catherine Smith, and Derek Trimmer for their work with the Boy Scout merit badge program at Greenfield-Central High School on November 19. Paul put in 11 ½ hours of in-class teaching time that day for the Communications merit badge in teaching three classes. Catherine and Derek assisted Paul in one class each. 56 Boy Scouts participated in the three classes.

Meeting Notes:

John LaBore presented the first prepared speech, as speech #1 (The Effective Salesperson) in the Persuasive Speaking manual, which included a speech on effective salesmanship, role-playing a telephone accessories sales situation with member Ron Creech, and a summary and then questions and answers with the audience. Steve Moore presented his second prepared speech, which was speech #10 (Inspire Your Audience) in the CC manual. Derek Trimmer provided opportunities in Table Topics related to the meeting's theme "Astronomy". Those responding during the TT session included Ivers, Lytle, and Horstman.

Respectfully submitted: John LaBore, Greenfield Toastmasters Club #3326 Secretary